



Credit Card Payment Form

Please complete all applicable fields, print, sign both places, and return

First Name: _____ Last name: _____

Address: _____

Work Phone: (____) _____ - _____ ext. _____ Home Phone: (____) _____ - _____

Cell Phone: (____) _____ - _____ E-mail: _____ @ _____

PAYMENT IS FOR: Passport Spot Deposit ^① Passport/Visa Processing Translations
 Filing fee Other services

Remarks/Instructions: _____

Payment Type:

Visa MasterCard American Express Discover Card

Card Number: _____ **V Code:** _____
(Required)

Authorized amount: \$ _____ ^② **Expiration Date:** _____ / _____

Full Name on the Card: _____

Billing Address of the Credit Card: _____

Authorized signature

Print Full Name and Position (If applicable)

PLEASE READ AND SIGN BELOW (required):

Utilizing and engaging services of private and governmental entities on your behalf to achieve the requested results, we cannot and do not guarantee such acts/approvals/certifications/benefits, Etc. by such third parties. Whether the intended result is achieved or not, the entire financial risk burden of the task(s) you are employing Atlas to perform for you is to be borne by you. Consequently, NO REFUNDS CAN AND WILL BE ISSUED ON OUR SERVICE FEES. Other unused fees (i.e., filing fees, shipping fees, consular fees, Etc.) will promptly be refunded. All Express Warranties and Warranties of Fitness for Specific Purpose, Implied Warranties, and Incidental and Consequential Damages arising out of or attributable to the limited task/service/item we are performing for you are hereby expressly disclaimed.

- ① The Passport submission reservation deposit is non-refundable/non-transferable and cannot be saved or postponed for later use. The deposit will be fully credited toward the service fee provided you appear and/or complete related paperwork prior to the date of the reserved spot.
- ② Where applicable, and depending on the type and category of service, or if fees are to be paid/advanced to third parties on behalf of our clients, sales tax and/or finance charges will be added.

I HAVE READ AND ACCEPT ALL THE ABOVE _____

Signature

Important: Please remember that charges to your credit card on your monthly credit card statement will appear as "ATLAS SERVICES 800-545-5599"